



2007-2008 Pre-Licensing Registration

Provider Number : 20545

Course Number: 4802

2007

- August 4-5, 2007 - Los Angeles (1501p)**
Crowne Plaza LAX
 5985 W. Century Blvd., Los Angeles, CA 90045
 for hotel reservations, call (877)227-6963
- October 27-28, 2007 - S. San Francisco (1502p)**
Hilton Garden Inn
 670 Gateway Blvd., South San Francisco, CA 94080
 for hotel reservations, call (650)872-1515
- December 8-9, 2007 - San Diego (1503p)**
Town and Country Resort & Convention Center
 500 Hotel Circle, San Diego, CA 92108
 for hotel reservations, call 1-800-77-ATLAS

2008

- February 9-10, 2008 - Sacramento (1504p)**
Courtyard by Marriott
 4422 Y Street, Sacramento, CA 95817
 for hotel reservations, call 916-4455-6800
- April 5-6, 2008 - Los Angeles (1505p)**
Ontario Hilton
 700 North Haven Avenue, Ontario, CA 91764-4902
 for hotel reservations, call 909-980-0400
- June 7-8, 2008 - Sacramento (1506p)**
Courtyard by Marriott
 4422 Y Street, Sacramento, CA 95817
 for hotel reservations, call 916-4455-6800

PRE-LICENSING BAILEDUCATION

Bail license applicants taking the twelve-hour Pre-Licensing Bail Education course will attend class for two consecutive days. Registration begins at 8:30am, the class begins at 9:00am and concludes at 4:45pm.

Lunch will be served from 12:30 - 1:30pm

(included with registration fees)
 If you are a bail license applicant, you must include your **Social Security Number** on your registration form. Please use your name as it appears on your bail license application.

CBAA's Pre-Licensing Bail Education course is designed to give students a broad overview of the laws and regulations governing bail in California and to assist students in their preparation for the State's bail license examination.

The instructor, **Thomas Kiefer**, was a criminal court clerk for three years. Then, in 1984 Mr. Kiefer took a position with a bail general agency. In 1995 he began work in management for surety insurance companies in their bail and court divisions. He was a licensed bail agent for many years and has taught CBAA's bail classes since their inception in 1994. Currently he works for surety insurance companies as a bail consultant and expert witness. He has over 20 years experience relevant to bail.

CBAA's courses are approved by the California Department of Insurance.

Class Change Policy

All class changes must be submitted in writing by mail or fax. If that change request is received by CBAA 7 days prior to your originally scheduled class date, your entire registration fee will apply to the new class. After 7 days prior to the original class

date, a \$ 25 processing fee will be added to your registration. CBAA will only honor one change request per original registration. Therefore, a registration will not be permitted to change classes multiple times.

Late Fee Policy

Registrations are not valid without payment. Valid registrations received by CBAA after 7 days prior to class will be assessed a \$25 surcharge. Valid registrations received at class site will be assessed a \$25 surcharge.

NO EXCEPTIONS!

Refund Policy

No refunds will be given after 7 days prior to the class date. Applicants can submit a written or faxed request for refund, received by CBAA at least 7 days prior to the first class date. Refunds will be issued after the courses have been held.

Course Fee: \$ 325.00

(Please type or print your name as it appears on your Bail License)

Full Name _____

Social Security # _____

(Your Social Security Number is mandatory for reporting hours to CDI)

Agency Name _____

Address _____

City _____ State _____ Zip Code _____

Phone _____ Fax _____

E-Mail Address _____

Payment Method **Total Due:** _____

- Cash Check Enclosed
- Visa/Mastercard American Express Discover

Card Number _____ **Exp. Date** _____

Cardholder Name _____ **Security No.** _____

Cardholder Signature _____ **Billing Zip** _____

(Security # and Billing Zipcode are required for processing)

MEMEBERSHIP OPPORTUNITY

- \$ 125 Associate membership** (annual)
 (non-voting membership for non-licensed persons)

Notify CBAA upon receipt of license to be eligible for voting membership.

I want to AUDIT the class

- \$ 200**

Auditing a class is for informational purposes only: no Certificate of Completion will be issued and no course credit will be given.

(You need not be a member of CBAA to attend these classes.)

Mail your completed registration form, with payment, to:
CBAA, One Capitol Mall, Suite 320, Sacramento, CA 95814

OR

Fax completed form with credit card information to:
(916) 444-7462.



Information for Bail License Applicants and Bail Fugitive Recovery Persons

Summary of Steps in obtaining a bail license:

1. Request **Bail License Application** from the California Dept. of Insurance (CDI) at 916 / 322-3555 (select option 1, then option 3) or the CDI website at www.insurance.ca.gov.
2. Negotiate an **appointment** (contract) with a surety company for bail agent license ; or from a bail agent, for bail solicitor license. No appointment is necessary for bail permittee. (An appointment is not required to take the class.).
3. Register and complete a CDI-approved **Pre-Licensing Bail Education** course.
4. Send completed **Bail License Application** and one original **Certificate of Completion** from the class to the CDI (application fee is \$241 for agents and solicitors, \$481 for permittees).
5. After the CDI has reviewed and approved your application, the CDI will schedule your **bail license examination** (usually within 6 weeks).
6. Take your **bail license examination** (fee is \$48). The test consists of 50 questions, applicants are given 2 hours to complete it, and a passing score is 70% (one must correctly answer at least 35 of the questions to get a passing score). For the most part, test questions are based on California Insurance Code Sections 35, 1733, 1800-1822; California Code of Regulations, Title 10, Sections 2053-2104; and, California Penal Code Sections 1268-1319.6; and other sections referred to in these sections.
7. If you pass the test, you will be fingerprinted on site (fee is \$65.95, payable to IIS. Check or Visa/MasterCard accepted; cash is not accepted) and you will receive your license (usually within 6 weeks).
8. If you fail the test, the CDI will schedule a re-examination (fee is \$48).
9. You do **not** have to take a **Continuing Bail Education** course during the licensing period (July 1 - June 30) in which you obtained your initial bail license. Every year thereafter, however, you must complete 6 hours of continuing bail education.

Training Requirements for Bail Licensees and Bail Fugitive Recovery Persons

Pursuant to Penal Code §1299, in order to “investigate, surveil, locate and arrest a bail fugitive,” a person must qualify as one of the following:

- a California bail licensee (pursuant to Insurance Code § 1800) with **specified training**;
- a Bail Fugitive Recovery Person* (pursuant to Penal Code §1299) with **specified training**;
- a California licensed private investigator (Business & Professions Code §7500); or,
- a bail licensee or licensed private investigator from another state

The specified training includes all three of the following:

1. POST-approved **40-hour power of arrest course** (pursuant to Penal Code §832). [For a list of schools, go to www.post.ca.gov/training/academies.asp.]
2. BSIS-approved **8-hour Security Guard course** (pursuant to Business & Professions Code §7583.7), with an additional 16 hours required within the first month and an additional 16 hours within the first six months of employment (any Private Patrol Operator, Firearms or Baton Training School may offer this training - you can verify their credentials at www.dca.ca.gov/bsis.)
3. CDI-approved **12-hour pre-licensing bail course** (pursuant to Insurance Code Section 1810.7). Complete and send this form to CBAA for registration in this class (see dates and address in boxes to left).

* A Bail Fugitive Recovery Person must be at least 18 years of age, must not have been convicted of a felony and must complete the **specified training**.

EXCEPTION: If a bail licensee obtained his/her current license **prior to January 1, 2000** and is apprehending his/her own or his/her **employer's** defendants, s/he is not required to have the specified training. However, if s/he is acting as an independent contractor **or** was licensed on or after 1/1/2000, s/he must complete the **specified training**.

IMPORTANT: An individual authorized by Section 1299 to apprehend a bail fugitive shall not carry a firearm or other weapon unless in compliance with the laws of the State of California.